

EMPL Technical Update 04.2

CHANGING POSITION STATUS

This is a partial print of the position-status table that is available on the EMPL web page. Notice how it is broken up into separate grids? Position status 01, 12, 22, and 32 are in one grid labeled REGULAR, while 03, 14, 24, and 34 are in another grid labeled SEASONAL. You cannot change the position-status from one grid to another. You can only use the 210 within the same grid. For example, you may use the 210-action to change position status 01 to 12, 22, or 32 but you may not change it to 03, 14, 24, or 34.

The only way to get around this is:

- If the position is vacant, abolish it (201-action) and recreate it (209-action).
- If the position is filled, create an S position (205-action), move the employee to the S position (401-action), abolish the now vacant position (201-action), recreate the position (209-action) and then move the employee back into the position (401-action).

http://www.colorado.gov/dpa/dhr/empl/docs/classifiedstat.pdf - Microsoft Internet Explorer provided by America Online

Address <http://www.colorado.gov/dpa/dhr/empl/docs/classifiedstat.pdf>

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CLASSIFIED

POSITION STATUS CODES	CLASSIFIED				PAY DIFFERENTIAL		ALLOTMENT BASE (HOURS)								FTE				
	M O N T H L Y	P R O R A T	P R O R A T	H O U R S															
	0X	1X	2X	3X	0, 1, 2, 3	4, 5, 6, 7	2	2	1	1	1	1	0	1	0	0	9	9	5
							0	0	9	9	0	0	1	0	0	0	1	1	0
							8	8	0	0	4	4	2	0	0	0	8	6	1
							0	0	7	6	1	0	1	0	0	0	0	0	0
							=	<	<	<	<	<	<	=	<	<	<	<	<
REGULAR	FULL-TIME	X1	01			X	X			X					X				
	PART-TIME EXEMPT	X2		12		X				X						X			
	P/T SET SCHEDULE	X2			22		X			X						X			
	PART-TIME	X2				32	X			X						X			
SEASONAL	FULL SCHEDULE	X3	03			X	X			X							X		
	PART-TIME EXEMPT	X4		14		X					X							X	